



## General Club Meeting Monday 11<sup>th</sup> July 2016

Open to committee and all club members 7:15pm.

### Welcome and Apologies

Members were welcomed and the meeting declared open at 7:15 pm

**Present:** Joel Rockes, Rim Martin (chair), Baz Floyd, Garry Lewis, Jo Wall, Dave Macauley, Kate Ballantyne, Wayne Dobel, Paul Seaward, Paul Lythgo, David Richardson

**Apologies:** Jo Lythgo, Stuart MacGregor, Russell Nankervis, Mark Saxon

**Motion:** Accept the apologies    **Moved:** R. Martin    **Seconded:** B. Floyd

### Minutes of previous meeting held 6/6/2016

Motion	Moved	Seconded
"Minutes of the meeting held at Bendigo Bank Community Room 6/6/2016, be accepted as a true, accurate record of the meeting"	D. Mac	B. Floyd

### Business arising from previous minutes

Items	Motion/Action/Notes	Moved	Seconded
Balance Bikes	Gaz has paid, they are in stock and ready to be collected. Order stickers from Vista Print before they are delivered – Wayne Dobel to organise. Joel will ask Minnie who we contact to hand them over.		
MTBA Membership Online Services Update	Email content has been included below at the end of the minutes.		

Wish List See Items added below.			
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### Correspondence in, Correspondence out

Date	From	To	Details
8/6	Lisa Chesters	P. Seaward	Successful round 2 Stronger Communities application
10/6	MTBA	J. Wall	Club and Private Promoter newsletter
11/6	J. Wall	Committee Members	MTBA Come n Try Day Initiative proposal.
13/6	MTBA	J. Wall	New Members – 8 week trial
14/6	Sports Focus	Info@bendigo.com	Reminder about Admin of the year nominations
15/6	Lisa Chesters	Info@bendigo.com	Volunteer Grant morning tea invite
16/6	Nicole Hendry PV	Info@bendigo.com	Event permits discussion
17/6	Melanie Ferres	Info@bendigo.com	Advanced remote area first aid – course dates etc.
17/6	J. Wall	Committee Members	Volunteer Morning tea attendees.
19/6	Site5 Web Hosting	Info@bendigo.com	Invoice for web hosting–balance outstanding
25/6	B. Floyd	Committee Members	Revised Trailer quotes
27/6	B. Floyd	Amy	Application for Licence agreement Muldoon Reserve

30/6	R. Martin	Committee Members	CoGB Budget – confirmed funding Trail Head + Master Plan
1/7	B. Floyd	Committee Members	IW Volunteer List
2/7	D. Mac	R. Martin, S. Mac, J. Wall	Action from PV on Sedgwick trails
3/7	B. Floyd	R. Martin, G. Lewis J. Wall	Official Stronger Communities Grant Agreement
4/7	Lynne Wenben MTBA	J. Wall	CoGB Sponsorship Acquittal for Epic
5/7	Rebecca Wilkinson	Info@bendigo.com	Club Kit fitting time confirmation.
5/7	MTBA	J. Wall	MTBA Affiliation Expiry
6/7	B. Floyd	R. Martin, S. Mac, J. Wall J. Rockes	FW Cycle Tourism Research Insight
7/7	Consumer Affairs Victoria	J. Wall	Annual Statement Notification - reminder due 30/12/2016
8/7	MTBA Membership	J. Wall	Membership and Online Services Update
9/7	MTBA	J. Wall	Members Newsletter
9/7	G. Baker	J. Wall, J.Rockes, R. Martin, D. Mac	Site5 webhosting Payment error.
10/7	Site5 Web Hosting	Info@bendigo.com	Invoice for payment received – web hosting

### Presidents Report

#### **Presidents' report accepted**

Acknowledgement of P Mullens, T. Nankervis with team relay result (10<sup>th</sup> place) at World Champs.  
Also Isaac Buckell for winning the MCOW.

Rim and Jo attended Morning tea with Lisa Chesters to celebrate successful Volunteers Grant, some good contacts made with Phoenix Radio for some free promotion.

\$107,000 for trail head works and funding for the master plan has been included in the CoGB budget. Meeting scheduled with council to work out the next steps from here.

Rim attended a meeting with PV permits team which has been running out of Melbourne, they were asking for some feedback as to how this has been working for us. We are looking at an annual permit submission so all events are submitted in advance. Booking is for a series of events, Permit is for a one off event.

**Moved:** R. Martin

**Seconded:** K. Ballantyne

### Treasurers Report

Report as circulated.

Very little transactions. \$5,000 trailer grant received. Loss of \$7,600 recorded which is made up mostly of \$6,000 depreciation for the stolen goods from the trailer.

Available cash funds are currently at \$8,107.49

### **Treasurer's report accepted**

**Moved:** G. Lewis

**Seconded:** D. Macauley

### Trail Building Committee Report

Working bee at Andy's this weekend; Saturday 16th July 10am-4pm. Bunt and mark for the social ride which is on the Sunday.

Next working be is the 14th of August at Spring Gully – co-incides with Women's Social ride.

In the coming months there will be some work done by the trail committee seeking quotes for the trail head project.

Trailer quotes – to spend the \$5,000 grant. We are looking at 2 small trailers; 7x4 – events trailer and 7x5 – trail building trailer. Total quote price = \$6059 through Major's Trailer We would need to buy a wheel clamp for security. No pricing for sign writing obtained as yet. Standard colour. Will take 4 weeks once the order is placed

Motion: The club will order two trailers based on the quote recieved from Major Trailers for the cost of \$6059.

Moved: B. Floyd

Seconded: K. Ballantyne

### Grants Update

Some smaller grants available that we can start looking at.

## Membership Committee Report

Next social ride is this Sunday at Andy's 10-1pm. Have the IW course marked and people can ride at their leisure. Other options are to ride the creek section or the Gravity trail from the top. Parking outside the tunnel.

Club Kit fitting night – Friday the 15<sup>th</sup> of July – Tom Flood Club Rooms. Payment must be made with order to confirm. From 4pm – 7:30pm.

## Summer/Winter Series and Upcoming Events

### **Interwinter race Spring Gully 31<sup>st</sup> July – Committee members - Baz, Dave, Russ P. Stu**

All looking good, catering BBQ and coffee van. Course marking some of it will be done this Saturday at the working bee. Parking will be outside the tunnel. Perhaps some firewood to collect for the fire. 2 more fire drums. Volunteers – fairly well sorted.

### **Bendigo MTB Women's Challenge - 21<sup>st</sup> August Spring Gully Committee members – Jo W, Jo L, B. Floyd, S. MacGregor.**

August 13<sup>th</sup> 14<sup>th</sup> working bee at Spring Gully could run a come and try day on this same date. Villawood – Jo to contact to offer opportunity to sell their name.

### **Bendigo 6 Hour – Sunday 11<sup>th</sup> September – Andy's Trail Network**

We now have a full DH track at Andy's which is 80% done. Intention is to schedule A ride day on the Saturday before the 6hr. Hopefully help the club grow a little and open it up to new members. Cross promotion to have 2 events on the 6hr weekend.

Russell will do some maintenance on the fly over.

Sponsorship is covered. Security – Russell is organizing with Andy to fence and install signs to notify riders of private property. Flash will organize the signs to be made and installed.

First aid needs to be provided for a come and try on the DH track.

### **VSCC Final – 14<sup>th</sup>, 15<sup>th</sup> and 16<sup>th</sup> of October – Spring Gully**

We have sent off MOU waiting to hear back. We haven't received any flyers as yet.

General Business			
Agenda Item	Who	Notes	Motion/Action/Date
Come and Try Day Supported by MTBA	Jo	This covers all participants with insurance, no need to purchase a day license or be a member. The women's event fulfils all outlined criteria. Jo has registered the event with MTBA.	Through email correspondence the committee agreed to apply the new MTBA initiative for the upcoming Women's event.
Renew MTBA affiliation	Jo/Gary	Due to expire on 3/9/16 can be done online Fee - \$150	Gary will renew the MTBA membership on behalf of the club.  Moved: G. Lewis  Seconded: B. Floyd
AGM	Gaz	Announce date at the 6 Hour. Check out the constitution. Preliminary date - 24 <sup>th</sup> September	
2 Wheel Academy	D. Richardson	Text presented from Dave, introducing the concept of the 2wheel academy. This information can be distributed to our club database. Text to be sent to Joel to email. Rim will put info up on the website.	
Sedgwick Trails - illegal trail building	D. Macauley	Article published in the Bendigo Weekly. PV have put up signs about illegal trail damage and vegetation damage.	

### Meeting Closed

Meeting closed at 8:57pm

### Next General Meeting

Next General Meeting – Monday the 15<sup>th</sup> of August 2016 7:15pm at Bendigo Community Room, Bendigo Bank.

## CLUB WISH LIST

Date	Item
24/11/2013	Construction of pavilion at the Pony Club – Application in.
7/12/15	Trailer – not an urgent priority – waiting on grant feedback
7/12/15	Power Barrow for trail works. Stu has obtained a quote \$3600 – Could possibly come from the Communities for Nature grant if it is approved. 18/1/16 Looks fine just checking criteria – Rim to follow up
15/02/16	New tear drop banners – Joel to get prices

The following email provides further detail on the MTBA membership and Online Services (Register Now) updates discussed in the latest Club and Private Promoter newsletter.

If you have any questions regarding any of the below information please don't hesitate to phone Lauren on 07 5628 0110 and select Option 1.

### [Updated Membership Form](#)

The updated membership form with the new pricing and categories is now available on the MTBA website - [HERE](#) and also for download through on MTBA Online Services.

### [Day Permit Books | Updated Day Permit pricing](#)

Our new permit books are still in production and will be delivered within the next couple of weeks. We appreciate your patience and will have them issued out as soon as possible.

The new A5 size permit book will be utilised for both Recreation Permits, and Race Day Licences for non-MTBA members and Recreation Membership upgrades. A pricing sheet will be provided with prices depending on the age and membership status of the participant.

**Recreation permit (Social rides)**

*Provides public liability and personal accident cover for the recreation event.*

- \$10.00 | Non-MTBA member Senior Rec Permit (19 years+)
- \$7.00 | Non-MTBA member Junior Rec Permit (18 years & younger)

**Race Day Licence**

*Provides public liability and personal accident cover for the race event.*

- \$25.00 | Non-MTBA member Senior Race Permit (19 years+)
- \$15.00 | Non-MTBA member Junior Race Permit (18 years & younger)
- \$15.00 | MTBA Recreation Licence Race Day upgrade (all ages)

Example of the new formed filled out for a non-MTBA senior rider, participating in a Recreation event:

**Race Day Permit calculations**

With the introduction of a \$15 Race Day Licence for non-MTBA junior participants and for recreation members upgrading for the race day, and \$25 for non-MTBA senior participants, the calculation to divide the MTBA portion and club portion of the income has slightly changed.

**OLD STRUCTURE**

Based on a fixed fee per licence sold PER EVENT

Quantity From (per event)	Quantity To (per event)	Amount to MTBA	Amount to Club/PP
1	100	\$ 18.61	\$ 6.39
101	500	\$ 14.79	\$ 10.21



501	1000	\$ 10.95	\$ 14.05
1001		\$ 5.84	\$ 19.16

### NEW STRUCTURE

Clubs will receive a percentage of the day licence/s sold PER EVENT starting with a 75% / 25% split for the first 100 licenses purchased, and moving to a 60% / 40% split for the next 400, and so on.

Quantity From (Per event)	Quantity To (Per event)	Amount to MTBA	Amount to Club/PP
1	100	75% of Day licenses monies	25% of Day licenses monies
101	500	60% of Day licenses monies	40% of Day licenses monies
501	1000	45% of total Day licenses monies	55% of total Day licenses monies
1001		30% of total Day licenses monies	70% of total Day licenses monies

When payments are collected through MTBA Online services (RN) the funds are automatically calculated and distributed in the weekly Wednesday remittances.

To remit Race Day Licences purchases taken on the day, please use the following [Payment Fee Summary Form](#). To help explain how to calculate this , I have provided a couple of examples:

#### EVENT 1 example

Event 1 has Race Day Licences sold only on-the-day at the event. Payment is remitted to MTBA by the club by cheque or direct deposit, provided with the Payment Fee Summary Form.

Less than 100 Day licences are sold for the event so the breakdown of payment remains 75% / 25% as per the above table.

EVENT 1 Race Day Licence	On-the-Day entries *money remitted to MTBA by club / promoter	EVENT 1 TOTALS
Qty sold - \$25	10 sold x \$25 = \$250	<b>10 sold = \$250</b>
Qty sold - \$15	20 sold x \$15 = \$300	<b>20 sold = \$300</b>
	<b>TOTAL = \$550</b>	<b>TOTAL = \$550</b>
	<b>30 Licences sold TOTAL</b>	<b>TOTAL = 30 licenses sold</b>
<b>MTBA split</b>	<b>(75%) \$412.50</b>	<b>TOTAL = \$412.50</b>
<b>Club split</b>	<b>(25%) \$137.50</b>	<b>TOTAL = \$137.50</b>

#### EVENT 2 example

Event 2 is entered on MTBA Online Services where Race Day Licences are sold for a week (monies are automatically remitted to MTBA and the club by Register Now on a Wednesday).

Then further Race Day Licences are sold on the day at the event. Payment is remitted to MTBA by the club by cheque or direct deposit, provided with the Payment Fee Summary Form.

Less than 100 Day licences are sold for the event so the breakdown of payment remains 75% / 25% as per the above table.

EVENT 2 Race Day Licence	Week 1 Online entries via MTBA Online Services (RN)  *money remitted to Club/PP & MTBA automatically via RN	On-the-Day entries  *money remitted to MTBA by club / promoter	EVENT 2 TOTALS
Qty sold - \$25	20 sold x \$25 = \$500	5 sold x \$25 = \$125	<b>25 sold = \$625</b>
Qty sold - \$15	20 sold x \$15 = \$300	20 sold x \$15 = \$225	<b>40 sold = \$525</b>
	<b>TOTAL = \$800</b>	<b>TOTAL = \$350</b>	<b>TOTAL = \$1150</b>
	<b>40 licenses Week 1 tally</b>	<b>20 licenses Week 1 tally Tally of 60 to-date</b>	<b>TOTAL = 60 licenses sold</b>
<b>MTBA split</b>	<b>(75%) \$600</b>	<b>(75%) \$262.50</b>	<b>TOTAL = \$862.50</b>
<b>Club split</b>	<b>(25%) \$200</b>	<b>(25%) \$87.50</b>	<b>TOTAL = \$287.50</b>

### EVENT 3 example

Event 3 is entered on MTBA Online Services where Race Day Licences are sold over a 4 week period (monies are automatically **remitted** to MTBA and the club by Register Now each Wednesday).

Then further Race Day Licences are sold on the day at the event. Payment is remitted to MTBA by the club by cheque or direct deposit, provided with the Payment Fee Summary Form.

A total of 195 Day licences are sold for the event, where the initial 100 Day **licenses** are remitted according to the 75% / 25% breakdown as per the above table.

The balance of Day licences sold (101 - 195) are remitted according to the 60% / 40% **breakdown as per the above table.**

EVENT 3 Race Day Licence	Week 1 Online entries via MTBA Online Services (RN)  *money remitted to Club/PP & MTBA automatically via RN	Week 2 Online entries via MTBA Online Services (RN)  *money remitted to Club/PP & MTBA automatically via RN	Week 3 Online entries via MTBA Online Services (RN)  *money remitted to Club/PP & MTBA automatically via RN	
Qty sold - \$25	30 sold x \$25 = \$750	20 sold x \$25 = \$500	20 sold x \$25 = \$500	
Qty sold - \$15	20 sold x \$15 = \$300	20 sold x \$15 = \$300	20 sold x \$15 = \$300	
	<b>TOTAL = \$1050</b>	<b>TOTAL = \$800</b>	<b>TOTAL = \$800</b>	
	<b>50 licenses Week 1</b>	<b>40 licenses Week 2 Tally of 90 to-date</b>	<b>40 licenses Week 3 Tally of 130 to-date</b>	
			<i>* 10 licenses fall under the 75/25 split &amp; 30 licences fall under the 60/40 split  Monetary value: 10 licences divided by 40 licences = 25%   25% of the \$800 received = \$200.</i>	
<b>MTBA split</b>	<b>(75%) \$787.50</b>	<b>(75%) \$600</b>	<b>(75%) \$150</b>	

			(60%)	\$360	
Club split	(25%)	\$262.50	(25%)	\$200	(25%) \$50
			(40%)	\$240	

EVENT 3 Race Day Licence	Week 4 Online entries via MTBA Online Services (RN)  *money remitted to Club/PP & MTBA automatically via RN	On-the-Day entries  *money remitted to MTBA by Club/Promoter	EVENT 3 TOTALS	
Qty sold - \$25	30 sold x \$25 = \$750	5 sold x \$25 = \$125	105 sold = \$625	
Qty sold - \$15	20 sold x \$15 = \$300	10 sold x \$15 = \$150	90 sold = \$525	
	<b>TOTAL = \$1050</b>	<b>TOTAL = \$275</b>	<b>TOTAL = \$3975</b>	
	50 licenses Week 4 Tally of 180 to-date	15 licenses on-the-day Tally of 195 to-date	TOTAL = 195 licenses sold	
MTBA split	(60%) \$630	(60%) \$165	TOTAL = \$2692.50	
Club split	(40%) \$420	(40%) \$110	TOTAL = \$1282.50	

### [Recreation Permits - MTBA Online Services](#)

The Recreation Permits will be available to purchase through the MTBA Online Services Event portal for entrants in the coming weeks. We are still completing testing on this system change.

Prices as follows:

Recreation permit (Social rides)

*Provides public liability and personal accident cover for the event.*

\$10.00 | Non-MTBA member Senior Rec Permit (19 years+)

\$7.00 | Non-MTBA member Junior Rec Permit (18 years & younger)

If a rider chooses not to purchase a Recreation Permit they will not be covered by MTBA insurance and they participate at their own risk.

The following waiver will be included on the system to ensure the participant understands the risks associated if they choose not to purchase the recreation permit.

### **Recreation Day Permit Waiver**

**Purchase of a Recreation Day Permit provides the rider with public liability and personal accident insurance for the duration of the event.**

**I understand by not purchasing this permit, I am not covered by the MTBA Insurance policy for public liability or personal accident**

**cover. I engage in this activity at my own risk and I am liable for any expenses should I be held liable for a negligent act or should I suffer personal injury.**

The club is required to advise the rider that they are not covered for public liability or personal accident without this Recreation permit and MTBA is happy for clubs to use the above wording on your registration forms to clearly advise the rider they are participating at their own risk.

The full amount of each Recreation permit issued is payable to MTBA. This will automatically occur if purchased through the MTBA Online Services system, and will need to be remitted by the club to MTBA if purchased on the day at an event using the Payment Fee Summary Form.

#### [Additional Membership Categories](#)

MTBA have introduced revised Junior Recreation pricing, and a Junior Value-Add category that are now LIVE.

Please ensure your club has updated and added a Club fee against each and every one of the following categories on MTBA Online Services:

- ADCC value add | 12-month duration
- Junior BMXA value add | 12-month duration
- Junior CA value add | 12-month duration
- Junior Recreation | 3-month & 12-month duration
- Race Dirtmaster | 12-month duration
- Race Junior | 3-month & 12-month duration
- Race Junior (including Volunteering) | 3-month & 12-month duration
- Race Senior | 3-month & 12-month duration
- Race Senior (including Volunteering) | 3-month & 12-month duration
- Non-rider | 3-month & 12-month duration
- Senior CA value add | 12-month duration
- Senior BMXA value add | 12-month duration
- Senior Recreation | 3-month & 12-month duration

If you do not enter a price against the category and a member joins your club they will not be charged a club fee.

[MTBA Online Services - Event setup](#)

**Day Licence or Recreation Permits are now determined by the Event Type selected (and not the category tab as used previously).**

**This means that all individual, team and family entries all follow the same Day Licence or Recreation Permit rules.**

**The next tab provides a description of the event type chosen including what day licences or rec permits are applicable. If you make an error, you can select the 'previous' tab to ensure you select the appropriate Event Type.**

### MTBA Online Services - Mass Participation Events

Should a Club or Private Promoter choose to purchase Mass Participation event insurance (as detailed in the previous newsletter), MTBA administrators have the ability to disable the Day Licence allowing for a smooth Event Registration process for all participants.

### Allowing Members to be affiliated with more than one club on Renewal

This system change is currently in progress with the aim to have it up and running in the coming weeks. In the meantime, we encourage members to contact secondary clubs directly and sign up until this multi-club affiliation option is active.

### Further changes

MTBA are working on a number of further changes to assist clubs, promoters and members to use the MTBA website and online services portal with ease. Feedback is always welcome and I will update clubs and promoters as things progress.

Kind Regards,

**Lauren Monds**

Member Services | Mountain Bike Australia

T: [+61 7 5628 0110](tel:+61756280110)

E: [members@mtba.asn.au](mailto:members@mtba.asn.au)

PO Box 377, Varsity Lakes QLD 4227

Level 1, 246 Varsity Parade, Varsity Lakes QLD 4227

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5 Attachments

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